



DSCSITSC/PRIN/23-24/08

Date:03.07.2023

**NOTICE**

**Objective:-**

- Counseling of the students.
- Participation in promotional activities.
- Selection of students to different courses.
- Establish transparency in the admission process and follow Government norms.
- Prepare the seat matrix in each combination and course.
- Publication of the availability of vacant seats.
- Display the fee structure.
- Address all Grievances of the applicants and parents.
- Attend to all such matters regarding admissions.
- Processing entire students Registration process as per university guidelines.

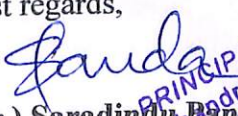
**The Admission Cell is hereby reconstituted with the following members**

Sl no.	Name	Designation
1	Dr. Saradindu Panda, Principal	Chairman
2	Mr. Anirbit Sengupta, Deputy Registrar	In-Charge
3	Mr. Aviroop Dewan, Faculty. Dept of ECE	Coordinator
4	Mr. K.S Tiwari, Office Executive, Dept. of Admission	Member
5	Mr. Nirupam Sarkar, Office Asst. Dept. of Admission	Member
6	Ms. Sayani Ghosh Saha, Marketing Executive. Dept. of Admission	Member
7	Ms. Suparna Rej, Telecaller Dept. of Admission	Member
8	Mr. Souvik Chakraborty, Faculty., Dept. of CE	Member
9	Mr. Supriya Dhara, Junior Technical Asst., Dept of AUE	Member
10	Ms. Ananya Banerjee, Faculty., Dept. of ECE	Member
11	Ms. Debdatta Chatterjee, Faculty. Dept. of CSE	Member
12	Mr. Prathita Roy, Faculty. Dept. of EE	Member
13	Mr. Sourav Kr Singha, Faculty, Dept. of CE	Member
14	Ms. Arpita Chatterjee, Faculty. Dept. of AUE	Member
15	Mr. Baibaswata Das, Faculty, Dept. of CE	Member
16	Mr. Abhishek Bysack, Asst. System Admin., Dept. of CSE	Member
17	Mr. Arindam Mukherjee, Faculty, Dept. of AUE	Member
18	Ms. Mayukh Bairagi, TA, Dept. of ECE	Member
19	Mr. Souradeep Roy, Faculty, Dept. of CE	Member
20	Ms. Debasmita Manna, Faculty, Dept. of ECE	Member
21	Mr. Krishnendu Kundu, Faculty. Dept. of CE	Member
22	Mr. Sanjib Sarkar, TA. Dept of EE	Member
23	Mr. Pritam Bhattacharjee, Faculty., Dept. of AUE	Member

**Frequency of meeting: - As and when required**

All previous committees constituted on the subject to be treated as dissolved.

With best regards,

  
Prof.(Dr.) Saradindu Panda  
Principal

Copy to:

1. All concerned

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